

Appeals

If you think the college may not have followed its processes or may have made an error in submitting your Teacher Assessed Grade to the exam board, you can ask the college to check for any such error or failure of process, using this appeal procedure.

You should submit a request for a centre review by 16 August 2021 for a priority appeal (progression to HE), or by 3 September 2021 for non-priority appeals.

The appeals process.

Centre Review

1. If you think your grade is wrong, you should first ask us to check whether we made a mistake in determining or submitting the grade by completing the appeal form and returning it to appeals@sccb.ac.uk

If we identify a mistake, we can submit a revised grade to the exam board to consider. If we do not identify an error, we will provide you with feedback.

External Review

2. If you still believe that your grade is wrong, you can ask us to submit a formal appeal to the exam board for you. You can appeal for any of the following reasons:
 - There was an error in the way we followed or applied our procedure for determining your teacher assessed grade.
 - We did not make a reasonable judgement when deciding which evidence to use to determine your teacher assessed grade.
 - We did not make a reasonable judgement about your grade based on the evidence gathered. The exam board will consider whether we followed our written process and review the evidence your grade was based on.
3. The exam board will consider if your grade needs correcting. They may do this if they believe your grade is not a reasonable judgement or find a mistake in the procedure which affected your grade. A corrected grade could be higher or lower than the grade you were given on results day. Once a finding has been made you cannot withdraw your request for a centre review or appeal. If your grade has been lowered, you will not be able to revert to the original grade you received on results day.

4. The final route of appeal is Ofqual's Exam Procedure Review Service (EPRS). **(Unavailable for BTEC students see additional information below).**

You can apply to EPRS if the exam board decides that the grade you were awarded is reasonable, and your school or college correctly followed its procedure, but you are still concerned that there may have been an error in the procedure used by the exam board to conduct the appeal. The EPRS can consider whether the exam board has followed its rules and procedures. It will not consider whether you got the right grade based on the evidence of your work. The exam board's final decision on your grade will stand unless the EPRS finds that the exam board made an error in its review procedure. Even if an error is found, your grade may stay the same.

In the case of BTEC students, a complaint may be submitted to Ofqual once the appeals process has been completed, where there is reason to believe the awarding organisation has not followed its procedures in handling the appeal.

When do I need to submit my request?

You should submit a request for a centre review by 16 August 2021 for a priority appeal, or by 3 September 2021 for non-priority appeals. Once you have received the outcome of your centre review, if you wish to request an awarding organisation appeal you should do so as soon as possible. Your school or college will submit this on your behalf. Requests for a priority appeal should be submitted by 23 August 2021 and requests for non-priority appeals should be submitted by 17 September 2021. Priority appeals that are not submitted to the awarding organisation by 23 August 2021 will still be treated as a priority, but they may not be completed in time for those with a higher education place dependent on the outcome of the appeal.

What is a priority appeal?

A priority appeal is only for students applying to higher education who did not attain their firm choice (i.e., the offer they accepted as their first choice) and wish to appeal an A level or other Level 3 qualification result. You should inform your intended higher education provider that you have requested a centre review or appeal.